



FREQUENTLY ASKED QUESTIONS EXCHANGE PROGRAM APPLICATIONS

- OFFICE OF INTERNATIONAL AFFAIRS -



APPLICATION PORTAL

Q: I tried to create an account on Dankook's application portal. But I don't receive a verification code by email. What should I do?

A: It can be challenging for the university to resolve technical issues related to individual email accounts on our end. There might be restrictions on your email account or domain that block automated emails or emails sent from certain foreign countries. First, please check your junk or spam mailbox. If you don't find the verification email there, consider using another email account like Gmail for your application and make sure to start using it from now on.

Q: When I created my account, the name I entered is slightly different from my name on my passport. How can I change this name?

A: Students cannot modify their account name, but it's important to note that the account name doesn't have a significant impact. As long as you correctly enter your full name in your application, that should suffice.



ID PHOTO

Q: I don't have an ID photo. Can I take one myself with my phone?

A: While it is recommended that you have a passport-sized photo taken at a proper photo studio because you'll not only need to upload a digital copy for your online application but also submit physical copies for registration purposes after your arrival in Korea. However, if you only require a digital copy for your application at this stage, you can take one yourself as long as it adheres to the following requirements:

- It should be of reasonably high resolution in JP(E)G format.
- The photo must be taken against a white background, with your eyebrows clearly visible.



PASSPORT

Q: My name on my passport does include a non-English alphabet and it says I can't enter any non-English alphabets. How can I enter my name?

A: Your English name on your passport contains only the letters A to Z. If you are unsure, please refer to the bottom part of the personal information page of your passport for the correct representation.

Q: My passport will be expired soon. In the application, should I enter the information of my current passport or should I start my application after I get my new passport?

A: Students are required to have a passport that covers the entire period of their stay in Korea at the time of application. Your first step should be to apply for a new passport as soon as possible. Once you have obtained your new passport, you can commence your application. In the meantime, you should prepare the other required documents.



CAMPUS & MAJOR

Q: I'm studying computer science. Can you recommend a campus and major that fits me?

A: The choice of campus and major is ultimately up to the students. To make this decision, you should review the course offerings at each campus [here](#) before selecting one. It's advisable to choose a major that aligns with your intended field of study at Dankook or corresponds with your original major at your home university.

Q: I want to take mostly the Korean language courses under the Liberal Arts, but there is no Liberal Arts department in the major list where I can choose from. What major should I choose?

A: The Liberal Arts department is not considered a major. In this case, you might consider the Korean Language and Literature department as a suitable alternative, especially if you are interested in studying the Korean language.



COURSES

Q: I'm unsure about which courses to select. Can you recommend some courses for me?

A: Students are responsible for selecting their own courses by carefully reviewing the course list and syllabi. If you have concerns about credit transfer or course validation, it's advisable to consult with your academic advisor at your home university for guidance in advance.

Q: I want to choose Accounting as my major. Can I also take courses from other majors?

A: Yes, exchange students have the flexibility to enroll in courses from all majors, even those outside their specific major.

Q: I know the basics of the Korean language. Can I take courses that are taught in Korean?

A: There are no specific restrictions on enrolling in courses taught in Korean. However, we recommend that students have at least a TOPIK level 4 or equivalent proficiency to effectively participate in courses conducted in Korean.



REQUIRED DOCUMENTS (1)

Q: Where can I get my academic transcript and certificate of enrollment?

A: You should request these documents from your home university.

Q: As an applicant from an OECD country, do I need to submit the required documents 5 (Certificate of Enrollment) & 6 (Bank Statement)?

A: No, these documents are not required for applicants from OECD countries.

Q: As an applicant from a non-OECD country studying at a university in an OECD country, do I need to submit the required documents 5 (Certificate of Enrollment) & 6 (Bank Statement)?

A: Yes, applicants from non-OECD countries studying at universities in OECD countries are also required to submit the specified documents 5 (Certificate of Enrollment) and 6 (Bank Statement).



REQUIRED DOCUMENTS (2)

Q: For the required document 5 (Certificate of Enrollment), how can I get this authenticated?

A: The official document authentication process may vary from one country to another. Therefore, students should inquire about the specific procedures in their home country. If your country is a member of the Apostille Convention, it is generally recommended to obtain an Apostille for your documents, as this process is often more straightforward than going through the Korean consulate. Some students may choose to use a private agency for document authentication if they prefer.

Q: I got the documents 5 (Certificate of Enrollment) & 6 (Bank Statement) and uploaded them on my online application. Do I still need to send this document to Dankook University by post?

A: Yes, students are required to send the original hard copies of documents 5 (Certificate of Enrollment) and 6 (Bank Statement) to Dankook University by courier, even if they have already uploaded digital copies to the online application. This is a mandatory step in the application process. We recommend using a trackable postal service like DHL to ensure the safe delivery of your documents.



VISA & FLIGHTS

Q: I want to start working on my visa applications. How can I apply for a visa and when will I be receiving the documents required for visa application?

A: To apply for an exchange student visa, you will need a certificate of admission issued by Dankook University. The admission package containing the certificate of admission and other essential documents, will be emailed to students after mid-December.

Q: I want to book my flight. When is the arrival date?

A: The arrival date typically falls on the Friday of the last week of February for spring semesters. However, please note that this date is subject to change. Detailed information about the arrival date will be provided to students in their acceptance package, which will be sent out in mid-December. We recommend waiting until you receive the acceptance package before making flight reservations to ensure that you have the most accurate information.



ON-CAMPUS ACCOMODATION

Q: Do I have to live on campus?

A: No, living on campus is not mandatory for incoming exchange students, although it is strongly recommended for reasons such as safety, building a sense of community, and cost-effectiveness. However, students are free to choose off-campus accommodation if they prefer.

Q: What are my options for on-campus housing?

A: All incoming exchange students will be assigned to Woongbi-Hall, one of the residence halls on campus. The rooms are designed for double occupancy, with each student having a roommate. You can find more information about the facilities on our [website](#).

Q: Is it possible to extend my stay in the dormitory after my studies are over?

A: Unfortunately, the dormitory cannot accommodate students beyond the official move-out date, which is June 30 for spring semesters or December 31 for fall semesters.



OFF-CAMPUS ACCOMMODATION (1)

Q: I want to live off campus by myself. How can I find a place to stay on my own?

A: Searching for off-campus housing on your own can be challenging, especially if you are not in Korea. You may need to find a reliable real estate agent online or consider arriving in Korea early to visit local real estate agents in the neighborhood where you intend to live.

Q: Is there a real-estate agent that Dankook University can recommend for off-campus housing?

A: Dankook University does not arrange off-campus housing for students, nor does it endorse specific real estate agents or service providers. Students who wish to secure off-campus accommodation must independently locate suitable housing and carefully review and understand any contracts or agreements they enter into.

OFF-CAMPUS ACCOMMODATION (2)

Q: Are there any specific considerations when finding a place to stay or signing a contract?

A: Before signing a housing contract, students must ensure that the lessor or provider can provide the necessary proof documents that meet the requirements for applying for a residence card at Dankook University in the first week of the semester. It is important to note that failure to submit the proper proof documents in time will result in rejection of residence application, and students won't be able to continue their studies as a registered foreigner in Korea.

Type of Accommodation	Proof Documents
Residence under your name (with your name on the contract)	Lease agreement or rental contract
Residence under other's name (AirBnB, friend's house, parent's house, etc.)	<ol style="list-style-type: none">1. Confirmation of Residence/Accommodation (template)2. Provider's ID card (both sides)3. Lease agreement under the provider's name
Accommodations with Business License (Gosiwon, Share house, Hotel, etc.)	<ol style="list-style-type: none">1. Confirmation of Residence/Accommodation (template)2. Business license of the accommodation



SCHOLARSHIPS

Q: I've heard about the GKS scholarship program. How can I apply for it?

A: The GKS scholarship program, also known as the Global Korea Scholarship, is a program offered by the Korean government. Exchange students will receive information on the detailed application process after being accepted into Dankook University as an exchange student for either the spring semester (in December) or the fall semester (in June). The selection criteria are based on overall GPA, TOPIK test score, study plan, and other factors, and this is subject to change. The competition is usually intense.

Q: Is there any other university scholarship I can apply for?

A: Unfortunately, Dankook University does not offer any scholarships specifically for exchange students.



LANGUAGE TUTORING PROGRAM

Q: How can I apply for the language tutoring program?

A: Students will need to submit a short self introduction video application. The application period for spring semesters begin in January, and for fall semesters, it begins in July. For more information, please visit our website at the following link: [here](#).

Q: What is the competition rate for getting accepted into the tutoring program?

A: The acceptance rate for the tutoring program varies, but it is usually around 5 out of 1 applicant.